

KFA/ARI/Heads PA/Letters/End of Summer Term Ltr
13th July 2026

Dear Parents / Carers

Re: End of Summer Term Arrangements and September Re-opening Arrangements

End of Summer Term

As we approach the end of the Summer Term and the academic year, I am writing to inform you of our end-of-term arrangements. The academy will close for all students on Friday 17th July at 1:30pm. Please remind your child that they must leave the site immediately and return straight home.

September Re-opening Arrangements

Monday 7th September and Tuesday 8th September are staff training days. **All students will return on Wednesday 9th September 2026 and will need to be in school by 8.20am.** All gates will be open.

Please check the uniform and jewellery policy [Winifred Holtby Academy - Uniform](#) to make sure that any items purchased through the Summer are in line with our expectations. We have a very fair policy, but we will insist that all students are compliant with all aspects. Shoes and jewellery items are the two main areas that cause conflict so please read these sections carefully.

All students need to carry a bag that will fit an A4 planner in and **all mobile phones must be turned off and placed in bags before entering the school site.** Thank you for working with us as we implemented the new national regulations towards the end of the summer term. Overall, it has been a great success.

If you have any queries do not hesitate to email enquiry@winifredholtbyacademy.com and we will respond.

Timings of the Academy Day

The timings of the academy day will remain the same. Gates will open at 8:05am. Students should be in the academy by 8:20am for the start of their tutor session at 8:25am. The academy day will end at 3:05pm.

Academy Day	
The academy gates will be locked at 8.20am. Anyone arriving after 8:20am without a valid reason will sit a 15-minute after school detention. Anyone arriving after 9.00am will receive a U code for attendance as per the DfE guidance and this is classed as unauthorised attendance.	
08:25 – 08:55	Tutor Lesson Uniform, planner and equipment checks will be completed to make sure students are set for the day. Each year group will have an assembly once a week during this time.
08:55 – 09:55	Lesson 1
09:55 – 10:15	Break (including movement time)
10:15 – 11:15	Lesson 2
11:15 – 12:15	Lesson 3
12:15 – 13:05	Lunch and clubs (including movement time)
13:05 – 14:05	Lesson 4
14:05 – 15:05	Lesson 5
15:05	End of the academy day (unless students are completing Lesson 6)

The Department for Education (DfE) has strict rules and regulations regarding attendance that all schools must implement. Excellent attendance at school is crucial for your child's academic achievement, well-being and overall development. Research suggests that regular school attendance plays a vital role in supporting children and young people's educational, economic, and social outcomes. Improving attendance remains our top priority for the next academic year.

We have had an incredibly successful year at Winifred Holtby Academy and we are excited about the year ahead and the opportunity to build on these achievements.

I would also like to express my gratitude to all parents and carers for their unwavering support throughout the year. Additionally, a heartfelt thank you to our dedicated team of staff who have worked tirelessly.

Finally, I wish you all a safe and enjoyable summer and look forward to welcoming everyone back in September.

Yours sincerely



Mrs K Farmer
Headteacher